

2005 Western Archives Institute University of California, Davis

Please save this information for future reference.

More detailed information will be sent upon acceptance into the program.

All Students:

Location:

University of California, Davis is located 15 miles west of Sacramento and approximately 70 miles northeast of San Francisco. The campus is the largest of the ten University of California campuses with 5,200 acres of land. Undergraduate enrollment is now more than 21,000, while there are approximately 6,000 graduate students. The university opened in 1908 as the University Farm School, serving as the state's agricultural school.

If you wish to find out more about UC, Davis, you can visit their website at:

<http://www.ucdavis.edu/>. A virtual tour and map of the campus is available at <http://vtour.ucdavis.edu/>.

Classes:

Most classes will be held in the Harjo Room on the second floor of the Oxford Circle Dining Commons on the UC, Davis campus from 8:15 a.m. to 4:30 p.m., Monday through Friday each week. The dining hall is located in the "Cuarto Area" housing complex one block north of campus and close to Thoreau Hall, where resident students will stay. It is easily accessible from Highway 113 at the Russell Blvd. exit.

Transportation will be arranged for all site visits to local repositories. There will be an optional site visit scheduled for Saturday, July 16. *Sunday, July 17 is a free day with no sessions or other programming scheduled.*

Breaks

Participants will be provided with breaks during both morning and afternoon sessions. Coffee, tea, water and a snack will be provided in the morning. Beverages and a snack will be provided in the afternoon.

Due to contractual obligations with Oxford Circle Dining Commons, participants cannot bring food or beverages into the classroom and dining commons area. Water, coffee, tea, sodas, and snacks will be provided.

Special Events:

On Sunday, July 10th, there will be a brief orientation followed by an informal barbecue. Participants will have an opportunity to meet one another as well as Principal Faculty Member David Gracy.

On Friday, July 22nd, there will be a closing luncheon followed by the program closing ceremonies. During the closing ceremonies, participants will be presented with their certificates of completion. The closing program and lunch will conclude at approximately 1:30 p.m. All participants are expected to attend the closing ceremonies and luncheon. State Archivist Doug Stone and Society of California Archivists President Claude Zachary will be the principal speakers.

Other special events may be scheduled.

Weather:

Weather in July is usually sunny and hot. Daytime highs usually range in the 90s, but may reach 100 degrees or somewhat higher. Overnight temperatures generally dip into the 60s.

Parking:

Parking for those staying in the Thoreau suites is free. Parking for commuter students is also free and available at Thoreau suites in the Cuarto housing area near Sycamore Lane and Russell Boulevard.

The Western Archives Institute will not be responsible for any fines or other penalties incurred by anyone who fails to park in an approved area.

Local Transportation:

UC, Davis is well served by public transportation. A campus bus system, Unitrans, runs many lines in Davis, however summer schedules will be less frequent. See

<http://www.ci.davis.ca.us/gis/unitrans/index.cfm> .

Airport Transportation:

UC, Davis is located approximately twenty minutes from Sacramento International Airport,

<http://www.sacairports.org/int/>. A number of shuttle services and taxis serve Sacramento International Airport. See http://www.sacairports.org/int/parking/ground_transporation.html for more information on airport transportation. In addition, Yolobus 42 costs just \$1.50, and goes to Davis. It stops at Anderson Rd. and Russell Blvd, which is about two blocks from Thoreau Hall. See <http://www.yolobus.com/m3.html> for details.

Amtrak & Greyhound stations are also located in downtown Davis, near Second & G Streets. The two are located in the same building, with buses stopping in front of the station.

To assist in planning for housing and meals, all applicants are to complete the pre-registration form included in with the application.

Resident Students:

Accommodations:

Participants requiring local accommodations will be housed in Thoreau Hall, a dormitory located at the north end of the campus in the Cuarto housing area. Guests will be issued a key for the hall entrance and the suite door. A \$35 fee is charged for lost and non-returned keys. All accommodations are air-conditioned suites and have semi-private bathrooms. All rooms are either single or double occupancy. Every effort will be made to accommodate those wishing to have a roommate at the double occupancy rate, but assignments are dependent upon the number of applicants wishing to have roommates. Double occupancy rooms will be assigned on a first-come, first-serve basis. If there are an unequal number of participants requesting double occupancy, it may be necessary to assign an applicant to a single occupancy room at the single occupancy rate.

Thoreau Hall has four bedroom suites (four persons at single occupancy or eight persons sharing the space at double occupancy). The bedrooms are split with two rooms on each side the living room area. Each two-room section shares one shower/one toilet and two vanity areas. Rooms are furnished with extra long twin beds, a desk, and chair, and closet. The common living room area has chairs and a couch. Please see <http://www.confhsg.ucdavis.edu/Accommodations.htm> for a description and layout of the Thoreau suites. Each bed will include a clean set of sheets and pillowcase, blanket, pillow, mattress pad, bedspread, a small bar of soap, a plastic cup, one washcloth, and two towels. Participants will be able to exchange used towels for fresh towels. Clean linens will be provided at the beginning of the second week. It is suggested that participants bring an alarm clock, a table lamp, a flashlight, clothes hangers, and a light jacket or sweater for air conditioned rooms and hopefully, cool evenings. Cooking appliances and pets are prohibited. A

televisions, study lounges, and game areas are available. Laundry facilities are available; washers cost \$.75 and dryers \$.50 per load. Detergent dispensers are available in the laundry rooms. To use the washer and dryers requires purchasing a non-refundable laundry card for the amount needed. Once purchased, additional money can be added to the card, but excess money cannot be refunded.

WAI participants may check in after 2:00 p.m. on Sunday, July 10th and are expected to check out on Friday, July 22nd by noon although prearranged luggage storage can be provided since the program does not end until 1:30 p.m.

Rates, which include three daily meals, are approximately \$1,200 per person for single occupancy and \$1,000 per person for double occupancy. *Final costs will be available in February and may be somewhat lower. As these are only estimates, please contact the WAI Administrator for more specific information.* The cost is a package price. Students needing to spend either Saturday night July 10 or Friday night July 23, may make arrangements for lodging with conference housing, if space is available.

Non-student guests cannot be accommodated at any time during the program, including over the weekend between the first and second weeks.

Meals:

Three daily meals are included with the accommodations package. Meals are served in Oxford Circle Dining Commons, all you can eat, for the duration of the program. Meals are scheduled at specific times according to the cafeteria schedule. Lunches will be arranged for most site visits.

Commuter Students:

Many of the best learning opportunities occur while networking with other participants during meals and in the evenings. Students are encouraged to take into account the highly intensive nature of the Western Archives Institute when deciding whether to be a resident or commuter student. You may wish to discuss your individual situation with WAI Administrator Nancy Zimmelman or Local Arrangements Coordinators, John Skarstad and Mel Russell.

Meals and Transportation:

For commuter students not staying on campus, the non-resident package includes the program's special events, daily refreshments, and transportation to site visits at local repositories. Commuter students will have several meal options – 1) bring your meals (Please note that only participants who are staying in the residence hall or who purchase meals in the Dining Commons may eat in the Dining Commons building.); 2) purchase meals at the Oxford Circle Dining Commons or 3) purchase meals at nearby restaurants, **if time permits.**

Please see page one for information concerning parking.

Special Arrangements:

Participants who require special accommodations due to physical disability or their special needs should contact the Administrator or one of the Local Arrangements Coordinators.

Contacts:

For additional information, please contact:

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